



Mid-West Simon Migrant Programme

Job Title: Team Leader Migrant Programme

Reports to: Regional Manager

Location: Limerick

Contract: 12 months, 35 hours a week, Monday to Friday

Salary Details: €38,383.80 per annum

Job Specification

- Excellent computer and administrative skills.
- Supervisory or mentoring experience.
- Excellent communication skills.
- Full clean driving licence, with access to own car.
- Ability to work on own initiative.
- Attention to detail and good organisational skills.
- Able to handle and champion change.

Additional Information

- 21 days paid annual leave, with each year of service this increases until 25 days annual leave is reached.
- 1 gifted day off for your birthday and 1 day off for Christmas Shopping Day.
- Pension entitlement after 1 years service.
- Access to employee assistance programme.
- Internal / External recruitment process.
- Access to further training and education.
- Bike to work scheme.
- Flexible working hours.
- Paid maternity leave of up to 80% of salary following one year of service.

For a more detailed job description, please email recruitment@mwsimon.ie

To apply, please send CV and Cover Letter to recruitment@mwsimon.ie by 10am , Monday 9th September.

All job offers are subject to garda vetting and reference checks. A panel may be created.

Mid West Simon Community is an equal opportunities employer and welcomes applications from all sections of the community.

Mid West Simon Community is funded by the Department of Children, Equality, Disability, Integration and Youth.

